# PLAINTREE SYSTEMS INC.

## NOTICE-AND-ACCESS NOTIFICATION TO SHAREHOLDERS ANNUAL MEETING OF SHAREHOLDERS

You are receiving this notification as Plaintree Systems Inc. (the "**Company**") has decided to use the Notice and Access model for the delivery of meeting materials to its shareholders in respect of its Annual Meeting (the "**Meeting**) to be held on Friday September 29, 2017.

Notice and Access allow reporting issuers to deliver meeting materials to their shareholders by posting proxy-related materials over the internet using the Notice and Access model. Under Notice and Access, instead of receiving paper copies of the meeting materials including the Company's Management Information Circular (the "Information Circular"), shareholders are receiving this notice with information on how they may access the meeting materials electronically. However, together with this notification, shareholders continue to receive a proxy or voting instruction form, enabling them to vote at the Meeting. The use of this alternative means of delivery is more environmentally friendly as it will help reduce paper use and it will also reduce the Company's printing and mailing costs.

## MEETING DATE AND LOCATION

Date & Time:	Friday September 29, 2017	Place:	10 Didak Drive
	1:30pm (Eastern Daylight Time)		Arnprior, Ontario, K7S 0C3

## SHAREHOLDERS WILL BE ASKED TO CONSIDER AND VOTE ON THE FOLLOWING MATTERS:

- APPOINTMENT OF AUDITORS: To appoint DELOITTE LLP, Independent Registered Chartered Accountants, as auditors of the Company for the ensuing year and to authorize the directors to fix their remuneration. See the section entitled "MATTERS TO BE ACTED UPON AT MEETING 2. Appointment of Auditors" in the Information Circular.
- ELECTION OF DIRECTORS: To elect directors of the Company for the ensuing year. See the section entitled "MATTERS TO BE ACTED UPON AT MEETING 3. Election of Directors" in the Information Circular.
- **OTHER MATTERS:** To transact such other business as may properly come before the Meeting or any adjournment thereof. See the section entitled "OTHER MATTERS WHICH MAY COME BEFORE THE MEETING" in the Information Circular.

#### SHAREHOLDERS ARE REMINDED TO VIEW THE MEETING MATERIALS PRIOR TO VOTING

#### WEBSITES WHERE MEETING MATERIALS ARE POSTED:

The meeting materials including the Information Circular can be viewed online under the Company's profile at <u>www.sedar.com</u> or at the Company's website at <u>www.plaintree.com</u>.

## HOW TO OBTAIN PAPER COPIES OF THE MEETING MATERIALS

If you wish to receive a paper copy of the meeting materials please call 1-866-339-4225 and ask for Investor Relations or by e-mail at ir@plaintree.com. In order to receive a paper copy in time to vote before the meeting, your request should be received by Monday, September 12, 2016. Requests for the meeting materials may be made up to one year from the date the material was filed on <a href="https://www.sedar.com">www.sedar.com</a>.

### **RETURN OF PROXY OR VOTING INSTRUCTION FORM**

You will receive either a Form of Proxy or a Voting Instruction Form with this Notice which allows you to appoint a proxyholder to represent you at the Meeting and to direct your proxyholder how to vote at the Meeting on your behalf. (You may appoint yourself as proxyholder if you wish to attend and vote in person.) You may vote by returning the Form of Proxy or the Voting Instruction Form by mail, telephone, facsimile or the internet. The Form of Proxy or the Voting Instruction Form provides the phone or facsimile number, website and mailing address to use to return your Form of Proxy or Voting Instruction Form. A more detailed explanation of how to vote appears in the sections entitled "SOLICITATION OF PROXIES" and "VOTING" in the Information Circular. You are asked to return your proxy not later than 5:00 p.m. (Eastern Daylight Time) on Wednesday September 27, 2017.

## QUESTIONS ABOUT NOTICE-AND-ACCESS

Shareholders with questions about Notice and Access can e-mail the Company at ir@plaintree.com or by calling toll-free at 1-866-339-4225.